



City of Methuen, Massachusetts

**Office of the Treasury**

The Searles Building, 41 Pleasant Street, Room 112  
Methuen, Massachusetts 01844  
Telephone (978) 983-8520

[www.cityofmethuen.net](http://www.cityofmethuen.net)

**Municipal Lien Certificate Request**

Date: \_\_\_\_\_

Sale  Refinance

Name/Office of Requestor: \_\_\_\_\_

Property Location: \_\_\_\_\_

Assessed Owner: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Return Form:  Mail  Pick-Up P / F: \_\_\_\_\_

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Single/Two/Three Family & Condos	\$50.00
Vacant Land	\$50.00
Multi-Family (4 + Units)	\$100.00
Commercial/ Industrial	\$150.00

**Municipal Lien Requests:**

The City of Methuen does not provide verbal tax information nor accepts rush/expedited orders. Requests are processed in order of date received in office.

Please enclose a written request with a self-addressed stamped envelope and check/money order payable to City of Methuen, and mail to 41 Pleasant Street, Methuen, MA 01844.

The MLC turnaround time is 10 business days once the request is received in the Treasury Office per Massachusetts General Law, Chapter 60, Section 23.