



City of Methuen, Massachusetts

OFFICE OF THE MAYOR

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David P. Beauregard, Jr.
Mayor

BY HIS HONOR
DAVID P. BEAUREGARD, JR.
MAYOR
EXECUTIVE ORDER NO. 2025-0002

AN EXECUTIVE ORDER TO CONSOLIDATE METHUEN PUBLIC SCHOOLS INFORMATION TECHNOLOGY FUNCTIONS TO REDUCE COSTS AND PROTECT CLASSROOM RESOURCES

I, David P. Beauregard, Jr., Mayor of the City of Methuen, by virtue of the authority vested in me as Chief Executive Officer, and in collaboration with Margaret A. Duprey, Chief Administrative and Financial Officer (CAFO), pursuant to Chapter 278 of the Acts of 2018, do hereby issue the following Executive Order:

Effective July 1, 2025, all Information Technology functions across the City of Methuen – including all information technology personnel, infrastructure, systems, equipment, contracts, procurement, and oversight functions at the Methuen Public Schools – shall be placed under the direct authority of the CAFO and administered by the City's Chief Information Officer.

This consolidation is undertaken pursuant to the legal authority granted by Chapter 278 of the Acts of 2018 and in alignment with the recommendations of the Division of Local Services' Financial Management Review Report dated May 2019. The goal is to eliminate redundancy, enhance efficiency, reduce costs, and ultimately preserve mission-critical, classroom-facing positions within the Methuen Public Schools.

Accordingly, the Superintendent of Schools, the Director of School Information Technology and staff, and the Assistant Superintendent for Finance and Operations shall:

1. Provide the City's Chief Information Officer with full and immediate access to all school-related IT systems, infrastructure, accounts, contracts, and personnel.
2. Respond to and comply with any directives, requests for information, or scheduled meetings initiated by the Chief Information Officer in a timely manner, without delay or obstruction.
3. Support the implementation of a unified, citywide Information Technology structure, including the reallocation or reassignment of school IT responsibilities and assets as deemed necessary by the CAFO and Chief Information Officer.

Noncompliance with this Executive Order shall be considered a violation of city policy and addressed accordingly.

This Order shall take effect July 1, 2025.

Given this 29th day of May, 2025

David P. Beauregard, Jr.
Mayor
City of Methuen