

**CITY OF METHUEN**  
**METHUEN HISTORIC DISTRICT COMMISSION**  
SEARLES BUILDING, SUITE 217  
41 PLEASANT STREET  
METHUEN, MA 01844  
(978) 983-8560 / Fax (978) 983-8976

**APPLICATION FOR CERTIFICATE**

Please refer to the official Historic District Commission meeting schedule for meeting dates (typically held the fourth Thursday of the month) and their associated submission deadlines.

Please submit the following, to the Department of Economic and Community Development, 41 Pleasant Street, Suite 217 by the appropriate submission deadline:

- A **\$25.00 application fee** in the form of a check payable to "City of Methuen"
- **One original and ten (10) copies—ELEVEN (11) TOTAL** of:
  - The completed application.
  - Secured to each copy of the application: Photographs, material and color samples, manufacturer's illustrations, plans and elevations, shop drawings, site or plot plan, and any other applicable exhibits needed to best inform Commissioners of your proposed actions. **Sign applications** must include dimensions, accurate color samples (paint chips), materials, location, method of display, an image of the proposed sign at an appropriate scale in its proposed location, and an image of any existing signs. Note whether the sign is new or replaces an existing sign.

**Applications will not be accepted if incomplete, missing copies, or with unpaid fees.**

- If your application requires a public hearing (please inquire at the Department of Economic and Community Development), your application must also include:
  - A certified Historic District Commission abutter's list, obtained from the Assessor's office in Suite 103, 978-983-8530 (**\$35.00** to City of Methuen).
  - Self-address, stamped envelopes, for each of the abutters and the applicant. If the City of Methuen, 41 Pleasant Street is listed as an abutter, no stamp is required on the addressed envelope. **DO NOT INCLUDE A RETURN ADDRESS.**

Applicants, or their representatives, are expected to be present at the meeting during which their application is discussed. Otherwise, the application is subject to removal from the agenda. Application decisions may require more than one meeting.

If any change in use of occupancy or location, or increase in square footage, height, or enclosed space (including garages) is proposed, certification that a ZONING VARIANCE has been issued by the Methuen Zoning Board of Appeals is required. The Commission will NOT hold a hearing on the Application before that certification is issued.

Name of Applicant/Contact: Robert Christy

Site Location of Application: 275 Broadway

Business Name (or N/A): Residences at the Masonic Lodge LLC

Applicant Mailing Address: 61 Pleasant St, Box 547

City, State, Zip: Newburyport, MA 01950

Telephone/Fax #'s: 978-884-1300 /

E-mail: rob@exordium-capital.com

Check type of Certificate applying for:

  X   **CERTIFICATE OF APPROPRIATENESS** for work described and exhibits filed.

       **CERTIFICATE OF NON-APPLICABILITY** for the following reason(s):

- Not visible from public street, way, place or body of water
- Reconstruction similar to original following fire or other disaster
- Maintenance, repair, or replacement, using same design, materials, colors
- No architectural features involved
- Proposed work complies with guidelines
- Other

       **CERTIFICATE OF HARDSHIP**, financial or otherwise described herein and not a substantial derogation from intent and purposes of law.

**DESCRIPTION OF PROPOSED WORK.** Proposed project and current site conditions:

We are proposing the replacement of the free standing sign located at the entrance on Charles St. The current  
sign was in disrepair and has been removed.

Additionally, per the code, we have to install 12" building numbers on the Broadway side of the building. We  
are also required to install numbers above the 2 basement units with entrances on the Broadway side. These  
units require 4" numbers.

Proposed Start Date: ASAP Proposed Completion Date: 2-4 weeks after approval  
Name of Contractor: Brian Chipman - Metro Sign & Awning  
Contact Person: John Peterson  
Address: 170 Lorum St  
City, State, Zip: Tewksbury, MA  
License #: CS-089645  
Telephone/Fax #'s: 978-851-2424 ext 34 /  
E-mail: johnp@metrosign.net

Name of Architect: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Mass. Reg. #: \_\_\_\_\_  
Telephone/Fax #'s: \_\_\_\_\_ / \_\_\_\_\_  
E-mail: \_\_\_\_\_



**DOCUMENTATION ATTACHED:**

- ☒ Photographs
- ☐ Materials and/or Color Samples
- ☐ Manufacturer's Illustration
- ☐ Plans and Elevations
- ☒ Shop Drawing(s)
- ☒ Site or Plot Plan
- ☒ Abutters List
- ☐ Stamped envelopes, pre-addressed to abutters
- ☐ Other

**Failure to submit the appropriate materials, substantial information, and/or application fee will result in rejection of this application as incomplete.**

**CERTIFICATION:**

The applicant hereby certifies that this application is complete and accurate, to the best of his/her knowledge, and that no material misrepresentation is made herein.

Applicant(s):		4/4/23
	Signature(s)	Date
Contractor:		04/05/2023
	Signature	Date

D/F FREESTANDING  
DIMENSIONAL SIGN

Location 1

Qty: 1

Top Sign

4" Fabricated Aluminum (custom shape) painted (dark brown & dark red) with vinyl inline border applied (Gold metallic)

Logo/Deco Lines: 1/4" Flat cut acrylic painted (Gold metallic). Logo graphic is digitally printed clear vinyl applied to face

Letters: 1/2" & 1/4" Flat cut acrylic painted (antique white)

Bottom Sign

4" Fabricated Aluminum painted (dark brown) with (2) removable ACM panels painted (dark red) with vinyl lettering (antique white) & border applied (Gold metallic)

Poles

6" sq tube Aluminum painted (dark brown)

Caps

Fabricated Aluminum painted (Gold metallic)

Install\*

Remove & dispose of existing post & panel sign, install new sign with poles buried 42"-48" into ground and back filled with concrete (as shown)

\*New Sign placement is offset from original placement to avoid excavating existing footings

Sign Sq Ft/g: 68

Fonts: N/A

Work Order:

Customer/Job Location:

RESIDENCES AT THE MASONIC LODGE

Methuen, MA

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\*\*\*SEE NEXT PAGE FOR MOCKUP\*\*\*

DWG. DATE: 2.2.2023

Rev: 2.10.23 Revised logo & added lower panel Rev: 3.5.23 Updated new phone number  
Rev: 2.16.23 Revised lower panel/updated copy Rev: 3.30.23 Updated paint colors  
Rev: 2.28.23 Updated w/ 2" panel on bottom Rev:

APPROVAL ☐ APPROVED ☐ APPROVED AS NOTED

Date

X

File Name: Residences at The Masonic Lodge\_275 Broadway Methuen\_Freestanding\_48445

Sales: Design: PMgr:

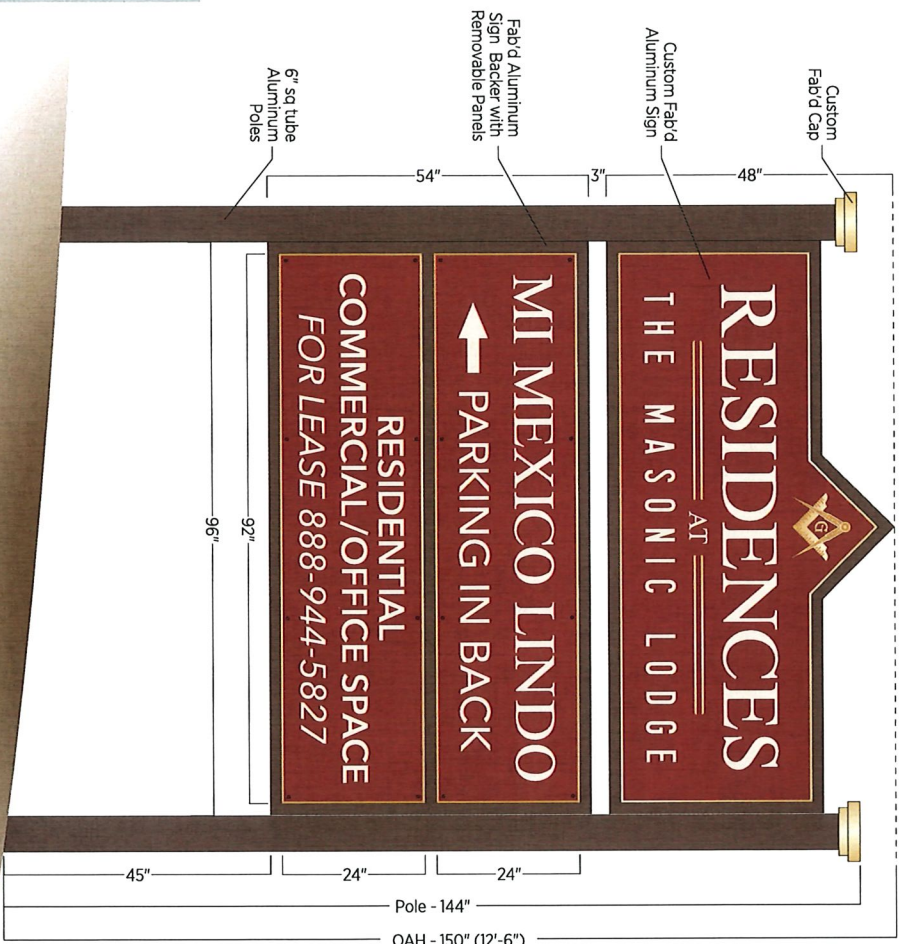
PD

DM

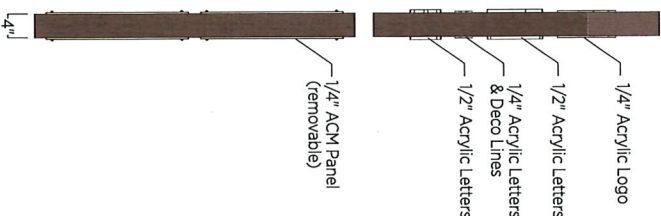
PD

Drawing # 23-04844-1r5

METROSIGN  
CREATIVE SIGNAGE SOLUTIONS



SIDE VIEW OF  
TOP AND BOTTOM  
SIGN PANELS





## RESIDENCES AT THE MASONIC LODGE

[illegible]

Fig. 5.

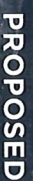
Date \_\_\_\_\_ X

File Name: Residences at The Masonic Lodge\_275 Broadway Methuen\_Freestanding\_4844.fs

Drawing # 37-04044-11



**METROSIGN**  
CREATIVE SIGNAGE SOLUTIONS  
170 LOMBARD STREET • DENVILLE, NY 12050 • 518-431-2124 • METROSIGN.NET





## The image shows the front cover of a book. The cover is a dark brown color with a fine, woven texture. It features four vertical white lines that divide the cover into five equal-width panels. At each of the four horizontal intersections of these vertical lines, there is a small white dot. There are also dots at the top and bottom of each vertical line, creating a grid-like pattern of dots. The overall appearance is that of a classic, possibly leather-bound or high-quality cloth-bound, book.

The image shows the front cover of a book. The cover is a dark brown color with a fine, woven texture. A vertical crease runs down the center, dividing the cover into two equal halves. On each half, there is a grid of small, light-colored circular marks. These marks are arranged in four rows and four columns, totaling 32 marks per side. The marks are slightly raised and appear to be part of the cover's design. The overall appearance is that of a classic, possibly leather-bound, book cover.

The image shows the front cover of a book. The cover is a dark brown color with a fine, woven texture. Three vertical white lines are printed on the cover, dividing it into four vertical sections. At the top and bottom of each of these three lines is a small white circle. The circles are positioned at the top and bottom of the lines, creating a series of small white marks along the cover's edges. The overall appearance is that of a classic, possibly leather-bound, book cover.

Customer/Job Location:  
**RESIDENCES AT THE MASONIC LODGE**  
Methuen, MA

Rev.1:	Rev.4:
Rev.2:	Rev.5:
Rev.3:	Rev.6:

☐ APPROVED ☐ APPROVED AS NOTED

Date X \_\_\_\_\_

File Name: Residences at The Masonic Lodge\_275 Broadway Methuen\_Freestanding\_4844.fs

Sales:	Design:	PMgr:
PD	DM	PD

Drawing # **23-04844-1.2**

**DIMENSIONAL  
ADDRESS NUMBERS**  
**Location 2**

Qty: 4 Total (See Page)

**Numbers**  
3/8" Flat Cut Acrylic painted  
(duranodic bronze)

**Install\***  
(4) Address numbers to be  
mounted on (2) wooden deco  
columns and (2) sections of skirt  
board trim with studs and silicone  
(as shown)  
*\*Size of columns and trim to be  
verified prior to production*

Location 2A - Qty: 2 (OPTIONS)

**\*\*\*SEE NEXT PAGES FOR MOCKUPS\*\*\***

**PAINT COLORS**  
■ PMS# 412C Duranodic Bronze  
■ Finish (Satin)

Sign Sq Ftg: N/A  
Fonts: N/A

**Work Order:**

Customer/Job Location:  
**RESIDENCES AT THE MASONIC LODGE**  
**Methuen, MA**

DWG. DATE: 2.2.2023  
Rev. 1: 3/2/23 Revised column and numbers  
Rev. 2:  
Rev. 3:

**APPROVAL** ☐ APPROVED ☐ APPROVED AS NOTED  
Date: **X**  
File Name: Residences at The Masonic Lodge\_275 Broadway/Methuen\_Freestanding\_48445

Sales: PD Design: DM PMgr: PD  
Drawing # **23-04844-2r1**



Location 2B - Qty: 1  
7.75" 4" 101

Location 2C - Qty: 1  
7.75" 4" 102



DIMENSIONAL ADDRESS NUMBERS  
OPTION 1



Location 2A-1



Location 2A-2



Location 2B

Location 2C

Customer/Job Location:

**RESIDENCES AT THE MASONIC LODGE**  
**Methuen, MA**

DWG. DATE: 2.2.2023

Rev. A  
Rev. B  
Rev. C  
Rev. D

**APPROVAL**

Date **X**  
File Name: Residences at The Masonic Lodge\_275 Broadway Methuen\_Freestanding\_484415

☐ APPROVED ☐ APPROVED AS NOTED

Sales: PD Design: PMgr: PD

Drawing # **23-04844-2.1**

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DIMENSIONAL ADDRESS NUMBERS  
OPTION 2



Location 2A-1



Location 2A-2

Location 2B

Location 2C

Customer/Job Location:  
**RESIDENCES AT THE MASONIC LODGE**  
**Methuen, MA**

DWG. DATE: 2.2.2023  
Rev: 1  
Rev: 2  
Rev: 3  
Rev: 4

**APPROVAL** ☒ APPROVED ☐ APPROVED AS NOTED  
Date: **X**  
File Name: Residences at The Masonic Lodge\_275 Broadway Methuen\_Freestanding\_48445

Sales: **PD** Design: **DM** PMgr: **PD**  
Drawing # **23-04844-2.2**

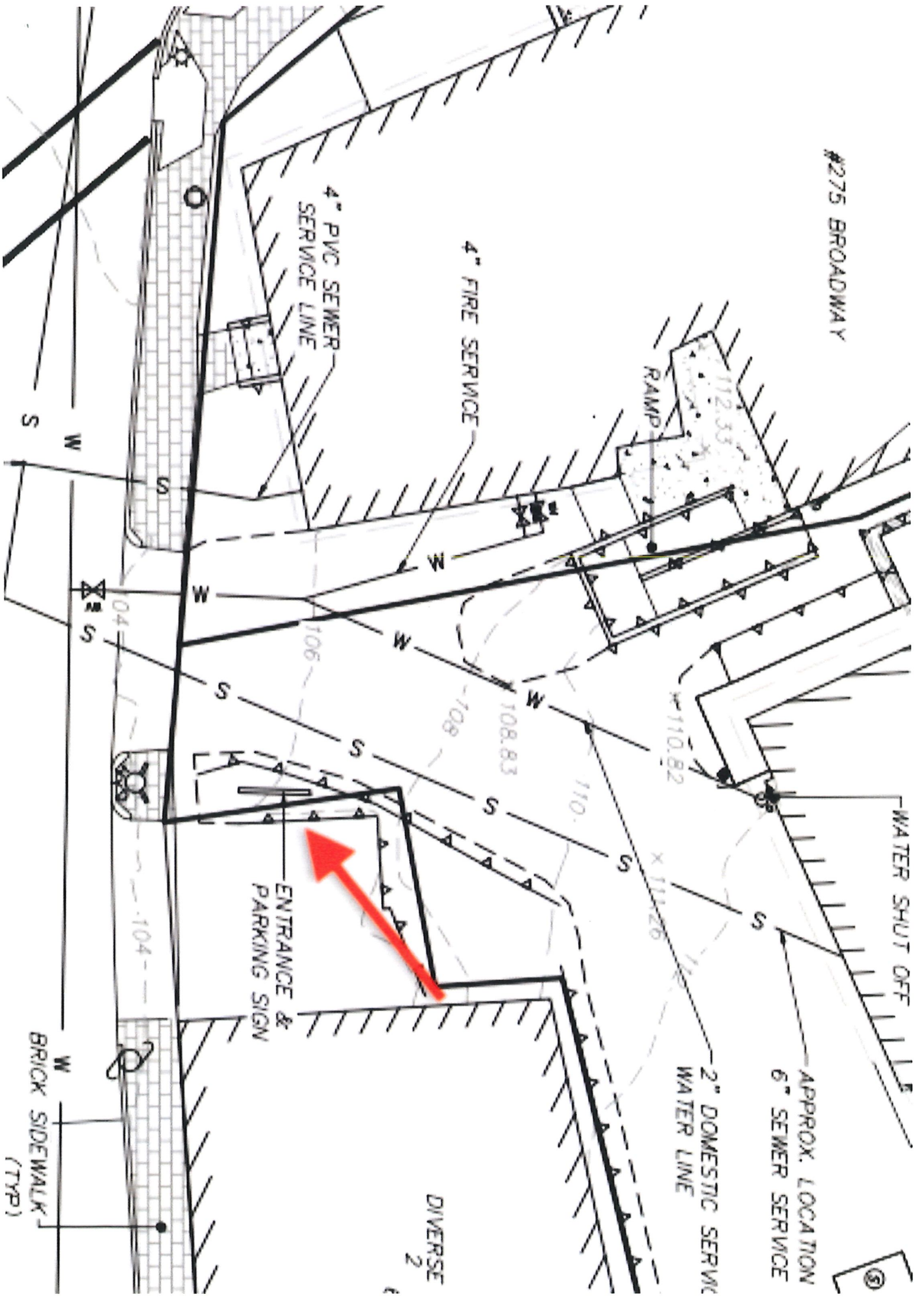
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#275 BROADWAY



WATER SHUT OFF

APPROX. LOCATION  
6" SEWER SERVICE

2" DOMESTIC SERVICE  
WATER LINE

4" FIRE SERVICE

4" PVC SEWER  
SERVICE LINE

ENTRANCE &  
PARKING SIGN

DIVERSE

BRICK SIDEWALK  
(TYP)