

METHUEN CITY COUNCIL REGULAR MEETING  
TUESDAY, JANUARY 18th, 2022 @ 7:00 P.M. and  
WEDNESDAY, JANUARY 19th, 2022 @ 7:00 P.M.  
VIA ZOOM CONFERENCE

Reading and Acceptance of Minutes from Previous Meetings: December 6, 2022 regular meeting **Vote: Unanimous Approval**

PRESENTATION/PROJECTS/DEPARTMENT HEAD

Department of Public Works Audit by Raftelis Consulting

Methuen Police Department Proposed Reorganization Plan – Chief Scott McNamara

PUBLIC SERVICE:

A) Grants:

Public Service Grant #30355289 Clinton Street – National Grid to relocated (1) JO pole 5782

**Vote: Unanimous Approval**

Public Service Grant #30444168 Riverview Blvd and Bay State Road – National Grid to relocate (1) JO pole

**Vote: Unanimous Approval**

B) Licenses: Vehicle for Hire Application for Methuen High Class, Inc., 110 Jackson Street, Methuen, MA 01844

**Vote: Unanimous Approval**

Second Hand Dealer Application (Renewal) – GameStop #3596, 184 Haverhill Street, Methuen, MA **Vote: Unanimous Approval**

C) Contracts:

C-22-44 Insight Public Sector, Inc., 6820 South Harl Avenue, Tempe, AZ 85283-4318 for Permitting and Inspections Software with Unlimited License in the Amount of \$127,445.05

**Vote: Unanimous Approval**

C-22-47 Bargaining Agreement for Council Clerk – Linda Gagnon (remove from the table) (amended 1/3/22) **Vote: 7 yes, 2 no (Clr. Faretra, Clr Saffie)**

Approval of Proposed 2022 Committee Assignments

**Vote: Unanimous Approval**

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#### UNFINISHED BUSINESS

##### Resolutions:

TR-21-110 A Resolution to Submit a Home Rule Petition for the Purpose of Amending Section 3-3 of the Home Rule Charter of the City of Methuen (Requested by Councilors Finocchiaro, Saba, Simard, and Chairman Beauregard)

##### **Vote: Unanimous Approval**

TR-22-1 Resolution Authorizing Acceptance of a FY 2020 Housing Choice Community Capital Grant from the Massachusetts Department of Housing and Community Development

##### **Vote: Unanimous Approval**

TR-22-2 Resolution Requesting Transfer from Free Cash of \$127,450 to Cover the Cost of the Insight Contract for Permitting Software (CIP Project funded as “pay as you go”)

##### **Vote: Unanimous Approval**

TR-22-3 Resolution to Submit Home Rule Petition to Amend Section 2-8 and Section 3-2(a) of the Home Rule Charter of the City of Methuen (Request of Councilors Zeigler, Saba, Faretra, and DiZoglio) (remove from the table)

##### **Vote: Unanimous Approval**

##### Ordinances:

TO-21-25 An Ordinance to Amend Section 8-10 of Chapter 8 of the Municipal Code of the City of Methuen to Update Disposal Fees (remove from the table) (amended) **Vote: Unanimous Approval**

TO-22-1 An Ordinance Amending the Wage & Salary Classification Plan, Middle Management – Administrative Assistant – Council on Aging **Vote: Unanimous Approval**

TO-22-2 An Ordinance Amending the Wage and Salary Classification Plan, Unaffiliated, to add the new position of Director of Crime and Disorder Analysis Unit **Vote: Unanimous Approval**

TO-22-3 Amending the Wage and Salary Classification Plan to Create a New Position of Assistant Clerk of the Council (Request of Councilors Zeigler, Saba, Faretra, and DiZoglio) **Vote: Unanimous Approval**

#### **Consideration of Appointments:**

David Dinatale – Zoning Board Re-appointment Tabled

Nicholas Boucher – Zoning Board (Alternate) Tabled

Stephen Smith – Forest Lake Commission Tabled

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**Promotions:**

**Methuen Police Department –**

Sergeant Joseph Rynne to Permanent Police Lieutenant **Vote: Unanimous Approval**

Provisional Sergeant Matthew Mueskes to Permanent Police Sergeant **Vote: Unanimous Approval**

Patrol Officer Derek Licata to Permanent Police Sergeant **Vote: Unanimous Approval**

Patrol Officer Kevin Dzioba to Permanent Police Sergeant **Vote: Unanimous Approval**

**Methuen Fire Department –**

Firefighter Tracy Blanchette to Permanent Captain **Vote: Unanimous Approval**

**NEW BUSINESS**

**Resolutions:**

TR-22-4 Amend Order No. 5646 FY22 Capital Improvement Plan Bond Authorization  
**Vote: Unanimous Approval**

TR-22-5 Authorization to Refund bonds **Vote: Unanimous Approval**

TR-22-6 Accept \$50,000 Earmark from Department of Conservation & Recreation for the replacement of playground equipment at Forest Lake Park **Vote: Unanimous Approval**

TR-22-7 Accept \$15,000 Earmark from Department of Conservation & Recreation for fencing and general improvements at Burnham Park **Vote: Unanimous Approval**

TR-22-8 Request to transfer \$189,000 of Retained Earnings for Engineering of Sewer System Infiltration/Inflow (I/i) analysis program- Burnham Road Wastewater Pump Station Area  
**Vote: Unanimous Approval**

**Ordinances:**

TO-22-4 Establish budgeted position of “ADA / Diversity, Equity, and Inclusion Coordinator” **Vote: Unanimous Approval**

TO-22-5 Establish grant position of “CHW/Contact Tracer” (EPA requested) **Vote: Unanimous Approval** **Vote on EPA: 8 yes, 1 no (Clr. Saba)**

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TO-22-6 Establish grant position of “Epidemiologist” (EPA requested) **Vote:**  
**Unanimous Approval Vote EPA: 7 yes, 2 no (Clr. Saba, Clr. McCarty)**

TO-22-7 Establish grant position of “Pandemic Recovery and Mitigation Coordinator”  
(EPA requested) **Vote: Unanimous Approval Vote EPA: 7 yes, 2 no (Clr. Saba, Clr. McCarty)**

TO-22-8 Establish grant position of “Shared Sanitarian” (EPA requested) **Vote: Unanimous Approval Vote EPA: 8 yes, 1 no (Clr. Saba)**